

Reproduction Permission Request and Approval Form

Use this form to request permission from the International Trade Centre for the non-exclusive and non-transferable right to use the content of its website and publications

SECTION I: Contact Information of the Requestor

Name: _____ Email: _____
First name Middle initial Last name
Organization/Company: _____
Address: _____
Telephone: _____ Fax: _____

SECTION II: International Trade Centre Content Identification

I hereby request permission to reprint/reproduce the following Content.

Name of the article/publication you wish to reprint/reproduce for the purposes indicated in Section III:

Do you plan to use the Content in its entirety? Yes No

If No, please identify the specific sections of the Content that you wish to use (e.g., section, chapter, paragraph, extract, quotes, table, figures, drawing, map, photographic work):

SECTION III: Use of ITC Content

Provide a brief description of how you plan to use the Content identified in Section II, highlighting educational and non-profit purpose:

Please indicate how you propose to use the Content identified in Section II:

Electronic/Online only Print only Electronic/Online and Print

In case of electronic/online use, please provide the web site address:

Estimated date(s) of publication, posting or usage:



SECTION IV: Terms and Conditions of Use of Content

Requestor agrees that if permission is granted, all of the following terms and conditions shall apply:

1. The non-exclusive and non-transferrable permission granted shall extend only for the purpose indicated in Section III of this permission form.
2. Requestor does not acquire any rights of ownership in the Content and the International Trade Centre shall at all times retain the right to make such use of the Content as it may consider necessary in its sole discretion.
3. The rights granted to the Requestor hereunder shall inure to the benefit of the Requestor only and shall not extend to any other entity, affiliate, agency or person without the prior written consent of the International Trade Centre. Requestor shall not transfer or assign any of its rights or obligations hereunder without the prior written consent of the International Trade Centre.
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Acknowledgement

I agree to the terms and conditions of Use of Content as stated above and understand that I may not use web site content or other published materials owned by the International Trade Centre without written confirmation from the International Trade Centre that Reproduction Permission has been granted.

Requestor:

Name (*please print*): _____

Title: _____

Signature: _____

Date: _____

SECTION V: Submission Instructions

Once you have completed the form, please send it to the International Trade Centre at:

International Trade Centre
Palais des Nations
1211 Geneva 10
Switzerland
itcreg@intracen.org

SECTION VI: Approval - FOR INTERNATIONAL TRADE CENTRE USE ONLY -

Permission to use the material identified on this application is:

Denied for the following reason(s): _____

Granted, provided that the following acknowledgment is used:

"Copyright © International Trade Centre. All rights reserved worldwide."

One copy of the Content to be sent to ITC as a reference in ITC's library.

Approved for and on behalf of the International Trade Centre:

Name (*please print*): _____

Title: _____

Signature: _____

Date: _____